

Trustees Meeting-September 20, 2026

Attendees: Jack Helm, Joan Brown, Kim Stannard, Steve Fredette, Matt Pratt, Ann Ellis, Eileen Hurlburt, Pastor Jane LoBrutto, John Fenwick

1. Call to Order: the meeting was called to order at 11:28 a.m.
2. Approval of the Minutes: Joan made a motion to approve the minutes of the August 2026 meeting. Jack seconded the motion. The motion passed.
3. Review Treasurer's Report: The balance sheet is off between the assets and the fund balances. This is due to a one time donation. The program won't adjust from one section to the other. Eileen is working on this.
Joan made a motion to give 1% to Our Churches Wider Mission and that amount to come out of Local Missions Operations 1.5150.00. Jack seconded the motion. Discussion followed. The vote was taken. The motion passed with one abstention. Joan made a motion to pay the bills with additions. Ann seconded the motion. The motion passes.
4. Old Business:
 - a. Honoring Dave Mallory- Jack reported that they are having trouble finding a picture of Dave that works. Sue Reed is working on it with Joby.
 - b. Review Endowment Policy-Went over the changes and made adjustments. Matt will email us the changes. Copies of this, the budget, and everything else to be voted on will be out for the congregation to preview by the second Sunday of October.
 - c. Grants- Jack is applying for another grant between \$50,000 and \$150,000.
 - d. Creating a Financial Policy- Matt is working on it.
 - e. Complete Budget-Eileen and Joan went over the budget and plugged in a few things.
 - f. Outside Kiosk-Jack is ready to go when the Board approves the kiosk. It will be on the corner of Caernarvan and North Park Place, parallel to the side walk . Joan made a motion to approve the kiosk project with updates. Ann seconded the motion. The motion passed with one abstention.
 - g. Blood Drive- The blood drive was successful. Thank you Jack, Gail Shaw, and Patty Stannard. November 19th we will do it again.
 - h. Authorization letter for signers at Heritage Family Credit Union- Matt handed them information last Tuesday. Joan went over who to contact with email information. Kim went over who needs to see Jill at Community Bank. Jane will see Shaun at Edward Jones tomorrow.
 - i. Jack reported that Gail Shaw is interested in being a Trustee. He also reported he had Garden Chicks Farm and Yard clean up the yard.
5. New Business:
 - a. Review Pastor's contract: The Pastor's contract was reviewed and changes were made.

- b. We need to make sure a 3% raise for everyone on the payroll is included in the budget. Eileen will contact Sharon Pinsonneault and see if she will accept the raise.
 - c. Annual Meeting- November 8. Kim will give a report, as will Matt. Need to stress the positive. Someone else will give the sermon that day.
 - October 17- luncheon and informational meeting
 - November 8- annual meeting
6. Adjournment: Jane made a motion to adjourn at 1:17 p.m. Joan seconded the motion. The motion passed and the meeting adjourned.
7. Next meeting date:
 - Special Meeting- October 16 at 5:15 pm.
 - Regular Meeting-November 15