

Deacon Meeting Minutes for February 8, 2026

In attendance: Pastor Jane, Debbie Pratt, Ron Stack, Steve Fredette, Lisa Fenwick

The meeting was called to order at 11:45 am

Debbie began the meeting with a prayer.

New Business:

Ron made a motion to accept the minutes of the January meeting. Steve seconded; the motion passed.

The Deacon of the Month for February is Debbie.

Discussion was held on the status of Andrew Donahue as Deacon. He has been inactive for more than a year. Therefore, it may be time for Andrew to be replaced on the Board of Deacons. Pastor Jane will speak with him about this.

The Deacon schedule for Sundays in February was reviewed. Ron will be away on Feb. 15th and 22nd. The following changes were made:

Sunday, 2/15: Lisa, Sound. Debbie, Invocation.

Sunday, 2/22: Steve, Cameras. Need to cover Invocation

Steve will be away on March 1st, so coverage needs to be arranged for Cameras that day.

Debbie read aloud the bylaws on how to handle changing Church membership status to inactive. According to the bylaws, this is a two year process. After one year, contact is attempted; after two years without any participation, members will be considered inactive (with consultation with the Pastor). A review was made of the letter to be sent to begin this process. Edits were made and recorded. Lisa will make the changes and send the revised document to the Deacons.

A separate meeting will be held to go over the lists and decide to whom the letter should be sent.

Ron would like to relinquish his position as caretaker of the Deacon checkbook; Mary Ann will also step down. Since two signers are required, Debbie Pratt and Lisa Fenwick have agreed to serve in this capacity. Deacons present at the meeting approved the change. Debbie and Lisa will schedule a time to visit the bank.

Discussion was held on preparing a New Member class. Candidates should hear from members of all boards, learn the history of the Church, and be presented with a copy of the bylaws so they know how our congregation works. Steve suggested new members be given a Bible, as well as a certificate of membership. Pastor Jane will work on a plan for the class.

Eddie Aviles sent a Pastor Jane a letter of apology. She will share it with the congregation next Sunday.

Old Business:

Viewing of "The Chosen" will be suspended until spring.

The Church will be open to the community for free lunch on fellowship on Wednesday, February 11th.

Ash Wednesday is February 18th Ashes To Go will again be offered, Debbie and Lisa will serve from noon-1pm. Pastor Jane and Steve will serve from 4pm-5pm.

Deacons are requested to send suggestions for updates to the bylaws to Lisa. She will bring them to the Church Council for review.

There has still been no response to our letter to the Southwest Association requesting ordination for Pastor Jane.

Discussion of where to hang the prayer boxes outside our building was tabled. It's too cold and snowy to mount them now.

Ron made a motion to adjourn at 12:40 pm. Steve seconded; the motion passed.

Our next meeting will be **Sunday, March 8th** after worship.

Respectfully submitted,
Lisa Fenwick, scribe